

Vermont Real Estate Commission

National Life Building, North FL 2, Montpelier, VT 05620-3402

Website: www.vtprofessionals.org

802-828-3228

CHANGE OF INFORMATION FORM

Name of licensee or business: _____

License #: _____

Home address: _____

Licensee signature: _____

My Name has changed to (if applicable): _____

(Please print)

Note: new fees in bold effective December 1, 2008

- I wish to change my name. (**\$30.00 fee required**)
- I wish to change the office name. (**\$30.00 fee required for each license**)
- I wish to change my address. (**\$30.00 fee required**)
- I wish to have my license placed in inactive status. (\$25.00 fee required)
- I wish to transfer my license to another broker/office. (**\$30.00 fee required**)
- Change of principal broker/broker in charge only. (**\$30.00 fee required**)
- I am returning the wall license for the above licensee. My signature below releases the above licensee from my supervision.

Name of old office: _____

License # of office: _____

Address of office: _____

Principal broker: _____

Principal broker license #: _____

Signature of releasing principal broker: _____

Name of New office: _____

License # of office: _____

Address of new office: _____

Phone # of new office: _____

Broker in charge: _____

Broker in charge license #: _____

Principal broker: _____

Principal broker license #: _____

Signature of new principal broker: _____

Please fill out the form completely. Make sure to keep a copy for your records. Mail the original to the address above. Checks should be payable to the Vermont Secretary of State.